



CENTRAL TEXAS REGIONAL  
**MOBILITY AUTHORITY**

January 29, 2020  
**AGENDA ITEM #2**

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Approve the minutes from the  
November 20, 2019 Regular Board Meeting and  
December 3, 2019 Special Called Board Meeting

Strategic Plan Relevance: Regional Mobility  
Department: Legal  
Contact: Geoffrey Petrov, General Counsel  
Associated Costs: N/A  
Funding Source: N/A  
Action Requested: Consider and act on motion to approve minutes

Summary:

Approve the attached draft minutes for the November 20, 2019 Regular Board Meeting and December 3, 2019 Special Called Board Meeting.

Backup provided: Draft minutes, November 20, 2019 Regular Board Meeting and December 3, 2019 Special Called Board Meeting

## MINUTES

### Regular Meeting of the Board of

### Directors of the

### CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

**Wednesday, November 20, 2019**

The meeting was held in the Mobility Authority's Lowell H. Lebermann, Jr. Board Room at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Notice of the meeting was posted November 15, 2019 online on the website of the Mobility Authority; and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849.

**An archived copy of the live-streamed video of this meeting is available at:**

<https://mobilityauthority.swagit.com/play/11202019-661>

**1. Welcome and opportunity for public comment.**

After noting that a quorum of the Board was present, Chairman Jenkins called the meeting to order at 9:02 a.m. with the following Board members present: David Armbrust, Mike Doss, John Langmore, Mark Ayotte, and David Singleton

**Consent Agenda**

Chairman Jenkins moved Item No. 3 to the Regular Items for discussion.

2. Approve the minutes from the October 30, 2019 Regular Board Meeting.
4. Add 45SW to the Mobility Authority Turnpike System.

**ADOPTED AS: RESOLUTION NO. 19-063**

5. Approve settlement agreements with property owners related to the MoPac Improvement Project.

**ADOPTED AS: RESOLUTION NO. 19-064**

6. Approve the annual compliance report for submittal to the Texas Department of Transportation as required by 43 Texas Administrative Code §26.65.

**ADOPTED AS: RESOLUTION NO. 19-065**

7. Authorize Great Pacific Securities to provide investment services and engage in investment transactions with the Mobility Authority.

**ADOPTED AS:**                    **RESOLUTION NO. 19-066**

**MOTION:**                    Approve Item Nos. 2, 4, 5, 6 & 7 under the consent agenda  
**RESULT:**                    Approved 6-0;  
**MOTION:**                    John Langmore  
**SECONDED BY:**            Mike Doss  
**AYE:**                         Armbrust, Ayotte, Doss, Jenkins, Langmore, Singleton  
**NAY:**                         None.

**Regular Items**

3. Accept the financial statements for October 2019.

Presentation by Mary Temple, Controller, Bill Chapman, Chief Financial Officer and Tracie Brown, Director of Operations answered Board Members' questions.

**MOTION:**                    Accept financial statements for October 2019.  
**RESULT:**                    Approved 6-0;  
**MOTION:**                    David Singleton  
**SECONDED BY:**            Mark Ayotte  
**AYE:**                         Armbrust, Ayotte, Doss, Jenkins, Langmore, Singleton  
**NAY:**                         None.

**ADOPTED AS:**                    **RESOLUTION NO. 19-067**

8. Authorize the Issuance, Sale, and Delivery of Central Texas Regional Mobility Authority Senior Lien Revenue Bonds, Series 2020A, Senior Lien Revenue Refunding Bonds, Taxable Series 2020B, and Revenue Notes, Series 2020 in accordance with Specified Parameters.

Presentation by Bill Chapman, Chief Financial Officer and Geoff Petrov, General Counsel answered Board Members' questions.

**MOTION:**                    Authorize the Issuance, Sale, and Delivery of Central Texas Regional Mobility Authority Senior Lien Revenue Bonds, Series 2020A, Senior Lien Revenue Refunding Bonds, Taxable Series 2020B, and Revenue Notes, Series 2020 in accordance with Specified Parameters.  
**RESULT:**                    Approved 6-0;  
**MOTION:**                    David Singleton  
**SECONDED BY:**            Mike Doss

**AYE:** Armbrust, Ayotte, Doss, Jenkins, Langmore, Singleton  
**NAY:** None.

**ADOPTED AS: RESOLUTION NO. 19-068**

9. Approve a toll rate for the 290E Phase III Project.

Presentation by Bill Chapman, Chief Financial Officer.

**MOTION:** Approve a toll rate for the 290E Phase III Project.  
**RESULT:** Approved 6-0;  
**MOTION:** Mark Ayotte  
**SECONDED BY:** David Armbrust  
**AYE:** Armbrust, Ayotte, Doss, Jenkins, Langmore, Singleton  
**NAY:** None.

**ADOPTED AS: RESOLUTION NO. 19-069**

10. Approve a stipend for and authorize issuance of a Request for Detailed Proposals to deliver the 183 North Mobility Project under a Design-Build Agreement.

Presentation by Justin Word, P.E., Director of Engineering, Bill Chapman, Chief Financial Officer, and Geoff Petrov, General Counsel.

**MOTION:** Approve a stipend for and authorize issuance of a Request for Detailed Proposals to deliver the 183 North Mobility Project under a Design-Build Agreement.  
**RESULT:** Approved 6-0;  
**MOTION:** John Langmore  
**SECONDED BY:** Mike Doss  
**AYE:** Armbrust, Ayotte, Doss, Jenkins, Langmore, Singleton  
**NAY:** None.

**ADOPTED AS: RESOLUTION NO. 19-070**

11. Amend the Mobility Authority Policy Code, Chapter 3, Article 9, Subchapter A, Section 301.005 to implement new incentive programs and promotion efforts.

Presentation by Jeff Dailey, Deputy Executive Director.

**MOTION:** Amend the Mobility Authority Policy Code, Chapter 3, Article 9, Subchapter A, Section 301.005 to implement new incentive programs and promotion efforts.

**RESULT:** Approved 6-0;  
**MOTION:** Mark Ayotte  
**SECONDED BY:** John Langmore  
**AYE:** Armbrust, Ayotte, Doss, Jenkins, Langmore, Singleton  
**NAY:** None.

**ADOPTED AS: RESOLUTION NO. 19-071**

12. Approve an Amended and Restated Toll Collection System Maintenance Services Contract with Kapsch TrafficCom USA, Inc.

Presentation by Tracie Brown, Director of Operations.

**MOTION:** Approve an Amended and Restated Toll Collection System Maintenance Services Contract with Kapsch TrafficCom USA, Inc.  
**RESULT:** Approved 6-0;  
**MOTION:** Mark Ayotte  
**SECONDED BY:** Mike Doss  
**AYE:** Armbrust, Ayotte, Doss, Jenkins, Langmore, Singleton  
**NAY:** None.

**ADOPTED AS: RESOLUTION NO. 19-072**

13. Prohibit the operation of certain vehicles on Mobility Authority toll facilities.

Presentation by Tracie Brown, Director of Operations.

**MOTION:** Prohibit the operation of certain vehicles on Mobility Authority toll facilities.  
**RESULT:** Approved 6-0;  
**MOTION:** Mike Doss  
**SECONDED BY:** David Singleton  
**AYE:** Armbrust, Ayotte, Doss, Jenkins, Langmore, Singleton  
**NAY:** None.

**ADOPTED AS: RESOLUTION NO. 19-073**

**Briefings and Reports**

14. Procurement for financial advisory services.

Presentation by Bill Chapman, Chief Financial Officer.

**15. Wrong Way Driver Update.**

Presentation by Greg Mack, Assistant Director of IT and Toll Systems.

**16. MoPac and 183 South Operational and Technology Enhancements Project.**

Presentation by Jeff Dailey, Deputy Executive Director and Justin Word, P.E., Director of Engineering.

NOTE: Board Member David Armbrust left the dais at 11:06 a.m.

**17. Barton Skyway Ramp Enhancement Project.**

Presentation by Justin Word, P.E., Director of Engineering.

**18. Federal Highway Administration cost estimate review process.**

Justin Word, P.E., Director of Engineering introduced presenter Brett Jackson, P.E., Major Projects Engineer, Federal Highway Administration.

**19. Executive Director Board Report.**

A. Workforce update

Presentation by Mario Espinoza, Project Director, Atkins North America, Inc.

B. Funding Park & Ride facilities as part of Mobility Authority toll projects

Presentation by Mike Heiligenstein, Executive Director.

**Executive Session Pursuant to Government Code, Chapter 551**

Chairman Jenkins announced in open session at 11:44 a.m. that the Board would recess the meeting and reconvene in Executive Session to deliberate the following items:

**20.** Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).

**21.** Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects, as authorized by §551.071 (Consultation with Attorney).

**22.** Discuss personnel matters as authorized by §551.074 (Personnel Matters).

After completing the executive session, the Board reconvened in open meeting at 12:27 p.m.

**Regular Items**

After confirming no member of the public wished to address the Board, Chairman Jenkins declared the meeting adjourned at 12:28 p.m.

**23.** Adjourn.

## MINUTES

### Special Called Meeting of the Board of

#### Directors of the

### CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

Tuesday, December 3, 2019

The meeting was held in the Mobility Authority's Lowell H. Lebermann, Jr. Board Room at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Notice of the meeting was posted November 26, 2019 online on the website of the Mobility Authority; and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849.

#### 1. Welcome and opportunity for public comment.

After noting that a quorum of the Board was present, Chairman Jenkins called the meeting to order at 9:02 a.m. with the following Board members present: Nikelle Meade, David Armbrust, Mike Doss, John Langmore, Mark Ayotte, and David Singleton

#### **Executive Session Pursuant to Government Code, Chapter 551**

After confirming that no member of the public wished to address the Board, Chairman Jenkins announced in open session at 9:03 a.m. that the Board would recess the meeting and reconvene in Executive Session to deliberate the following items:

2. Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).
3. Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects, as authorized by §551.071 (Consultation with Attorney).
4. Discuss personnel matters as authorized by §551.074 (Personnel Matters).

After completing the executive session, the Board reconvened in open meeting at 11:52 a.m.

#### **Regular Items**

After confirming no member of the public wished to address the Board, Chairman Jenkins declared the meeting adjourned at 11:55 a.m.

5. Adjourn.